

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

Candidates are required to carry ALL Original Certificates with **FIVE attested Xerox copies** in support of their claim at the time of admission.

Sr. No.	Type of candidate	Attested true copies of documents to be attached along with application form
01	All candidates	<ol style="list-style-type: none"> 1. Hard copy of Pre admission online Enrolment form (filled and take printout from the university website – http://www.mum.digitaluniversity.ac) 2. Allotment letter downloaded from dte website 3. JEE Main Score Card 2015 4. S.S.C. (Std. X) Marksheet 5. H.S.C. (Std XII) Marksheet 6. School Leaving Certificate after passing H.S.C. (Std.XII) 7. Domicile Certificate 8. Certificate of the Indian Nationality of the candidate.# 9. Medical fitness certificate 10. Anti ragging affidavit (original) 11. Gap Certificate this is for those candidate who have passed HSC in March 2014 OR before and presently not studying in any course / Institution 12. Four Photograph.(WHITE BACKGROUND)
02	Backward class candidates belonging to SC/ ST	In addition to the documents mentioned in Sr. No. 1 Caste Certificate Caste / Tribe Validity Certificate*
03	Backward class candidates belonging to VJ/DT(A)/N.T.(B) /N.T.(C)/N.T.(D)/OBC/SBC	In addition to the documents mentioned in Sr. No. 1 Caste Certificate Caste / Tribe Validity Certificate* Non Creamy Layer Certificate@ valid up to 31 st March 2016.
04	Tuition fee Waiver Scheme (TFWS) students	In addition to the document mention in Sr. No. 1 Income Certificate
05	C.B.S.E. / I.C.S.E./ Other State Students	In addition to the documents mentioned in Sr. No. 1 Migration Certificate Pay verification fees as per verification fees chart Fill application form for provisional Eligibility certificate And pay additional Rs.320/- fees for provisional Eligibility Certificate.

*** The Caste Certificate and the Caste / Tribe Validity Certificate**

The candidates belonging to the backward class categories will be required to submit the Caste Certificate and the Caste / Tribe Validity Certificate at the time of filling the application form, failing which the category claimed, will not be granted.

@Non Creamy Layer Certificate

A candidate belonging to Creamy Layer amongst the categories VJ/DT(A),NT(B),NT(C), NT(D), SBC and OBC must note that to produce "Non Creamy Layer Certificate" in the name of the candidate as specified in the government Resolution No. CBC/10/2006/CR-15/MVK-5, dated 30th June 2006 the certificate should be valid upto 31st March 2015.

However, such a Non Creamy Layer Certificate shall be produced in any case on or before the filling the application form.

#Certificate of the Indian Nationality

The certificate of Indian Nationality is part of the Domicile Certificate, which is usually issued by the Tahsildar Executive Magistrate / Dy. Collector of the concerned Taluka / District wherein the candidate ordinarily resides. In lieu of the "Certificate of Indian Nationality" any one of the following certificates / documents will also be acceptable.

- The school leaving certificate indicating the Nationality of the candidate of "**Indian**".
- Birth certificate of the candidate indicating the place of birth in India.

DIRECT SECOND YEAR ADMISSION 2015-16

DOCUMENTS TO BE ATTACHED APPLICATION FORM

The candidates are required to submit original and **five** attested copies of the following documents at the time filling up application forms.

Sr. No.	Type of candidate	Attested true copies of documents to be attached along with application form
01	All candidates	<ol style="list-style-type: none"> 1. Hard copy of pre admission Enrolment form (filled and take printout from the university website – http://www.mum.digitaluniversity.ac) 2. Allotment letter downloaded from website 3. All Year / Semester Diploma Marksheets 4. S.S.C. (Std X) / HSC (Std XII) Marksheets 5. Domicile Certificate 6. School Leaving Certificate after passing Diploma 7. Certificate of the Indian Nationality of the candidate. 8. Provisional Passing certificate 9. Gap Certificate this is for those candidate who have passed Diploma in March 2014 OR before and presently not studying in any course / Institution 10. Medical Fitness Certificate (original copy only) 11. Anti ragging affidavit (original) 12. 4 Photograph.(WHITE BACKGROUND)
02	Backward class candidates belonging to SC/ ST	In addition to the documents mentioned in Sr. No. 1 Caste Certificate Caste / Tribe Validity Certificate*
03	Backward class candidates belonging to VJ/DT(A)/N.T.(B) /N.T.(C)/N.T.(D)/OBC/SBC categories	In addition to the documents mentioned in Sr. No. 1 Caste Certificate Caste / Tribe Validity Certificate* Non Creamy Layer Certificate [@] valid upto 31 st March 2016.
04	Other University students (BATU/SNDT ETC)	In addition to the documents mentioned in Sr. No. 1 Migration certificate
05	Autonomous Board / University	Equivalence certificate form D.T.E.

Certificate of the Indian Nationality

The certificate of Indian Nationality is part of the Domicile Certificate, which is usually issued by the Tahsildar Executive Magistrate / Dy. Collector of the concerned Taluka / District wherein the candidate ordinarily resides. In lieu of the “Certificate of Indian Nationality” any one of the following certificates / documents will also be acceptable.

**Note:- K.J. Somaiya Polytechnic Students should pay Rs. 400/-
cash for verification charges**